

Setting Up the RDA RESERVE MANAGEMENT SOFTWARE™ icons for Windows 95 & 98

After installing the RDA RESERVE MANAGEMENT SOFTWARE™ it is recommended that you set up icons to allow easy access to the RDA software programs. Icons can be created for running the RDA RESERVE MANAGEMENT SOFTWARE™ program, the Microsoft Excel Chart Macros, and the Microsoft Excel Spreadsheet Macro.

RDA RESERVE MANAGEMENT SOFTWARE™ Icon Instructions:

- Right click on your windows background or program folder of your choice
- Left click on "New"
- Left click on "Shortcut"
- In the box provided for "Command Line" type "C:\RESERVE\RESERVE.EXE" This assumes you have loaded the reserve program into the default directory "C:\RESERVE" as suggested at the time of installation. Otherwise replace "C:\RESERVE" with the drive and directory of your choice.
- Left click "Next"
- Type in the name you wish associated with the icon: "Reserve" or "RDA Program," etc...
- Left click "Finish"
- Right click on the newly created icon
- Left click on "Properties"
- Left click on the "Program" tab
- make sure the "Close on exit" box is checked
- Left click on the "Change Icon" option
- In the box provided for "File Name" type in "C:\RESERVE\RESERVE.ICO" or select an icon of your choice
- Left click "OK"
- Left click on the "Screen" tab
- Under "Usage" make sure the "Full Screen" option is checked
- click "OK"

RDA Microsoft Excel Chart Macro Icon Instructions:

- Right click on your windows background or program folder of your choice
- Left click on "New"
- Left click on "Shortcut"
- In the box provided for "Command Line" type "C:\RESERVE_MAC_ST.XLS" This assumes you have loaded the reserve program into the default directory "C:\RESERVE" as suggested at the time of installation. Otherwise replace "C:\RESERVE" with the drive and directory of your choice.
- Left click "Next"

- Type in the name you wish associated with the icon: "Charts" or "RDA Charts," etc...
- Left click "Finish"
- Access the Excel Spreadsheet program as you normally do
- Left click on the "Tools" menu
- Left click on "Options"
- Left click on the "General" tab
- Backspace and remove any text that is in the "Default File Location" box
- Exit Excel and save all settings.

Note: In order to use this Excel Macro you must first export the chart data using the "Report --> Charts & Graphs" option in the RDA RESERVE MANAGEMENT SOFTWARE™ program. In some versions of Excel you will receive a Macro error at cells number 16 & 19. Ignore these errors and press continue...

RDA Microsoft Excel Spreadsheet Macro Icon Instructions:

- Right click on your windows background or program folder of your choice
- Left click on "New"
- Left click on "Shortcut"
- In the box provided for "Command Line" type "C:\RESERVE****"
 If you are using Excel version 4.0, replace the "****" with "Spread4.xls"
 If you are using Excel version 5.0, replace the "****" with "Spread5.xls"
 If you are using Excel version 5.0c, replace the "****" with "Spread5c.xls"
 If you are using Excel version 7.0, replace the "****" with "Spread7.xls"
 If you are using Excel version 97, replace the "****" with "Spread97.xls"
 This assumes you have loaded the reserve program into the default directory "C:\RESERVE" as suggested at the time of installation. Otherwise replace "C:\RESERVE" with the drive and directory of your choice.
- Left click "Next"
- Type in the name you wish associated with the icon: "Spreadsheet" or "RDA Spreadsheet," etc...
- Left click "Finish"
- Access the Excel Spreadsheet program as you normally do
- Left click on the "Tools" menu
- Left click on "Options"
- Left click on the "General" tab
- Backspace and remove any text that is in the "Default File Location" box
- Exit Excel and save all settings.

Note: In order to use this Excel Macro you must first export the spreadsheet data using the "File --> Import/Export/Merge --> Export Calculations ASCII Spreadsheet Format" option in the RDA RESERVE MANAGEMENT SOFTWARE™ program.