

RDA RESERVE MANAGEMENT SOFTWARE™
Printing to a Network Printer
Windows 95, 98, 2000, & Me

The RDA RESERVE MANAGEMENT SOFTWARE™ program, version 3.0, is designed to print to the computer's first parallel port "LPT1:" by default. Should you wish to redirect printing to another port on your computer, or to a shared network printer, follow the following steps:

- In Windows 95, 98, 2000, & Me select the "Start Menu" on your "Taskbar" and go to "Settings" and then "Printers." Select the printer that you are trying to print to and right click on it.
- Next select "Properties" on the drop down menu and then select the "Details" tab. That tab will have a box titled: "Print to the following port:." It will list the default directory path for that printer. Write it down exactly as it appears.
- Next click on the "Capture Printer Port" button on the same screen.
- The next screen that appears will show a "Device" listing and a "Path" listing. The "Device" listing should be LPT1 and the "Path" should be filled out showing the same path that was listed and written down from the previous screen.
- Click OK! If the path to your desired printer is listed correctly, all should be OK. If it is not, then the path is incorrect and you will need to try again or check with your network administrator to determine the correct directory path to the desired printer.
- Click OK a second time to close the "Printer" folder and you are finished!

Essentially, the above steps tell the computer to redirect the computer's LPT1 port output to the path or port you have selected. This setting will remain in effect until you select the "End Capture" option on the printers, properties, detail tab located next to the "Capture Printer Port" tab.

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